Navigating the MySMCC Portal – Quick Reference Guide for Employees

The MySMCC portal includes information, links, documents, and forms to support you and keep you informed. Included in this portal are pages and resources that provide access to the other environments that you may need access to including email, Brightspace, the Anthology portal, and the ticketing system.

Important Note: We highly encourage you to login to the Anthology Portal before you click through any links on these pages. This may help with providing direct access to tools in Anthology. You may also login to Anthology when prompted and navigate to the resource you need.

To access MySMCC you will need to use your @mainecc.edu email and login.

Homepage

My Employee Guide – Hub for employee resources and pillar pages

My Student Guide – Hub for student resources and pillar pages

My HR

Human resources, security, forms, and policies

- Environmental Health & Safety
- Safety & Security
- Forms & Documents
- Paycom
- Policies
- Professional Development

My Instruction

Student learning support, syllabi, and documents

- Student Learning Support
- Online Learning
- Syllabi
- Forms & Documents

- [View All "My Instruction" Resources](#)

My Resources

Resources, forms, and services

- [Central Services](#)
- [Communications & Marketing](#) (password: brand)
- [Facilities Work Orders](#)
- [Finance](#)
- [SMCC Foundation](#)
- [View All "My Resources"](#)

My Student Support

Helpful resources for students

- [SMCC Care Team](#)
- [Advocacy Resource Center (ARC)](#)
- [Disability Services](#)
- [Learning Support](#)
- [View All "My Student Support" Resources](#)

My Community Info

News, foundation info, strategic planning

- [About SMCC](#)
- [News & Announcements](#)
- [Calendar & Events](#)
- [Governance](#)
- [SMCC Foundation Board](#)
- [Strategic Planning](#)

Additional Resources:

- News & Announcements: https://www.smccme.edu/news/
- Academic Calendar: https://www.smccme.edu/events/
- Brightspace: https://mccs.brightspace.com/
- College Catalog: https://www.smccme.edu/collegecatalog
- Compass – Student Handbook: https://www.smccme.edu/compass
- IT Help: ithelp@mainecc.edu

- Office 365: https://portal.office.com/
- Outlook Email: https://outlook.office.com/mail/
- Panopto: https://smcc.hosted.panopto.com/Panopto/Pages/Auth/Login.aspx?support=true
- SMCC Website: https://www.smccme.edu/
- Zoom: https://www.zoom.us/